



070020-036

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

6 JULY 2020

DIVISION MEMORANDUM

No. 140 s. 2020

**SUBMISSION OF CONSOLIDATED REPORTS ON INCIDENTS OF BULLYING,
CHILD-ABUSE, CASES OF CHILDREN-AT-RISK (CAR), AND CHILDREN IN
CONFLICT WITH THE LAW (CICL) FOR SCHOOL YEAR 2019-2020**

- To: OIC-Assistant Schools Division Superintendents
Chief Education Supervisors
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned
1. Pursuant to DepEd Memorandum no. 114, s. 2017 Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order nos. 40, s. 2012, 55, s. 2013, and 18, s. 2015, all public and private schools, both elementary and secondary shall submit the following reports at nicolemay.lagar@deped.gov.ph on or before July 10, 2020, 5:00 pm.
 2. Reports shall be submitted even if no cases occurred in SY 2019-2020 with an indication that no such incident was reported for the given school year.
 3. Attached are the report templates for your reference.
 3. Immediate dissemination and strict compliance of this Memorandum is desired.

ANIANO M. OGAYON, CESO V
Schools Division Superintendent

Encl:

As stated



Brgy. PotoI, Tayabas City



(042) 710-0329 or 797-0773



tayabas.city@deped.gov.ph



tayabas.depedr4a.net



(To be submitted to the Division Office a week after the start of each school year)

School-Based Report on Incidents of Bullying
School Year _____

School: _____
Address: _____

Classification: (Private/Public) _____
Level: (Kindergarten/Elementary/Secondary) _____

Date/ Place of Incident	Nature of Bullying					Victims			Perpetrator			Action Taken	Recommendation	Status (Resolved/Pending/ Referred to other agency)
	Physical	Social	Gender- Based	Cyber Bullying	Retaliation	NAME	Age	Sex (M/F)	NAME	Age	Sex (M/F)			

Note: Bullying is perpetrated by a student against another student which may be:

- Physical – unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks etc.)
- Social – refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)
- Gender-Based – refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity
- Cyber Bullying – any bullying done through the use of technology or any electronic means (texting, email, chatting, online games etc.)

Reviewed and Conformed by: _____
Name and Designation

Date: _____

Prepared by: _____
Name/Designation

Date: _____

School: _____
Address: _____

Classification: (Private/Public) _____
Level: (Kindergarten/Elementary/Secondary) _____

[illegible]

Note:

- ❖ Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:
 - Physical – refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being;
 - Sexual – refers to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows etc.; and
 - Psychological – refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intimidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a form of punishment, and repeated verbal abuse.
- ❖ Relationship to the Victim refers to relatives (father, mother, cousin etc.) or school personnel (teachers and non-teaching staff)
- ❖ No amicable settlement for any acts of child abuse

Reviewed and Conformed by: _____
Name and Designation

Date: _____

Prepared by: _____
Name/Designation

Date: _____

CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School/ Division/ Region: _____

Period Covered: _____

I. CHILDREN- AT-RISK (CAR)

Classification	No. of Students		Action Taken	Remarks
	Male	Female		
1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean)				
2. Victim of Neglect				
3. Coming from a dysfunctional family or without parent or guardian				
4. Being member of a gang				
5. Living in a community with a higher level of criminality				
6. Living in a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended				
8. Prostituted Children				
9. Mendicant under PD 1563				
10. Solvent/ Rugby User				
11. Others				

II. Description of action taken by the school or division to alleviate the risk factors of the CAR:

Prepared by: _____

Designation _____

Noted by: _____

Principal /Superintendent /Regional Director

School/ Division/ Region: _____

Period Covered: _____

A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)						
Learner's Reference Number (LRN)	Age	Sex (M/F)	Case / Violation	Action Taken	Intervention/Diversion Program	Remarks

B. Description of any intervention program or diversion program that the school or division initiated or adopted which facilitated the reintegration of the CICL in the school and community

Prepared by:

Noted by:

Designation

Principal/ Superintendent/ Regional Director